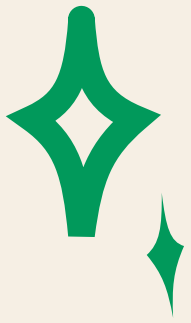
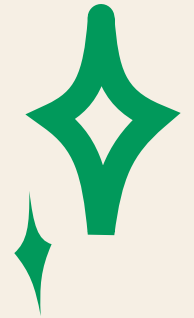


Limelight Creatives



Limelight: Genesis
PARENTS' GUIDE



Welcome to Limelight Creatives!

My name is Ontik Reza, I'm the founder here at LLC.

You're probably reading this letter because your child has told you about Limelight Genesis and would love to attend one of our events. We know that sending your child to a new event, particularly one organised by young people, can come with plenty of questions. That's completely understandable! We want you to feel informed, supported, and comfortable from the very beginning, so our team has prepared a guide covering all the key details about the event.

We also understand that your child's safety is your first priority. It is ours too! The guide includes detailed information about our safeguarding policy, supervision arrangements, and other practical aspects of the event. We're committed to communicating openly with you and making the entire experience as straightforward as possible.

If there is anything that would help your child participate comfortably, whether that relates to food, accessibility, medical needs, anxiety, travel, or anything else, please let us know! You do not need to wait until the event to raise a concern, and you are never asking for too much.

If you have any questions or concerns, please do not hesitate to reach out to me directly on ontikr@limelightcreatives.org or leave me a text on +61 493 686 190.

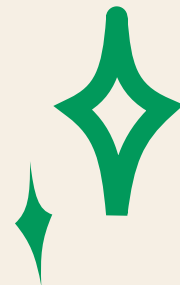
Sincerely,

Ontik Reza

Founder, Limelight Creatives
ontikr@limelightcreatives.org

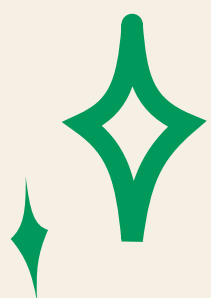
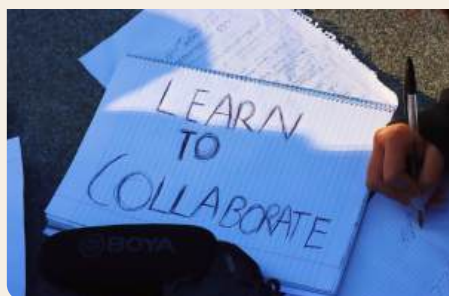


WHAT IS LIMELIGHT CREATIVES?



Limelight Creatives is a film organisation built by teens for teens, with the mission of giving people opportunities to explore their creativity, develop practical skills and connect with others through the lens of filmwork.

Limelight Creatives provide opportunities for teenagers to explore areas including filmmaking, storytelling, media and other forms of creative expression. Through its programs and events, Limelight Creatives is set on encouraging young people to collaborate and experiment with ideas using film as a way to tell their own stories.



WHAT IS A FILMATHON?

A Film-a-thon is a creative filmmaking event where participants work in teams of up to three to create original short films over the course of two days. Participants will be given a theme, develop an idea, plan, film and edit their final product with our team helping them every step of the way.



These events encourage creativity, problem solving, collaboration and storytelling, providing the opportunity for teenagers to step into the film industry for a weekend.

Limelight Creatives Genesis is our first film-a-thon.



WHO CAN PARTICIPATE?

Anyone as long as you're between the ages of 13 - 18!

Whether you're a seasoned filmmaker or a participant who just wants a slice of fun, everyone is completely welcome.

Participants will work in teams of up to three, which will be made on the day (so bring your friends)

To support all participants we will be giving participants the opportunity to take part in workshops throughout the event, helping everyone learn new skills and feel confident in creating their film.

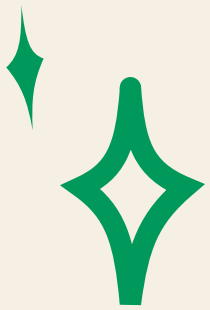
WHAT SHOULD YOU BRING?

Limelight Creatives Genesis is a Bring Your Own Device (BYOD) event, so participants are encouraged to bring the equipment they have available to help create their film.



Participants should bring:

- Phone
- Laptop
- Charger/Powerbank (Portable Charger)
- Headphones (if needed)
- Any other creative equipment they would like to use

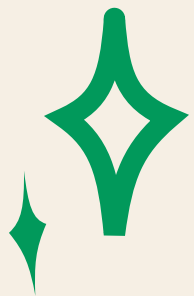


MEALS:

Meals and snacks will be provided throughout the two-day film-a-thon, so participants do not need to worry about bringing food for the entire event. We want your child to have enough fuel for the filming being done.

Participants will be provided with:

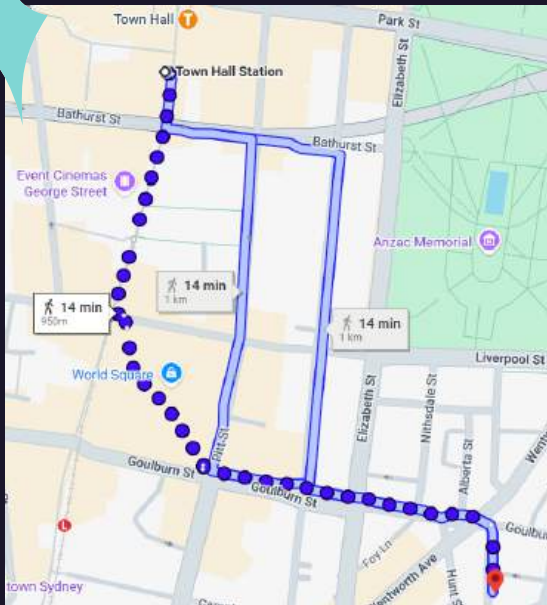
- Meals on both days
- Snacks throughout the event
- Drinks and refreshments



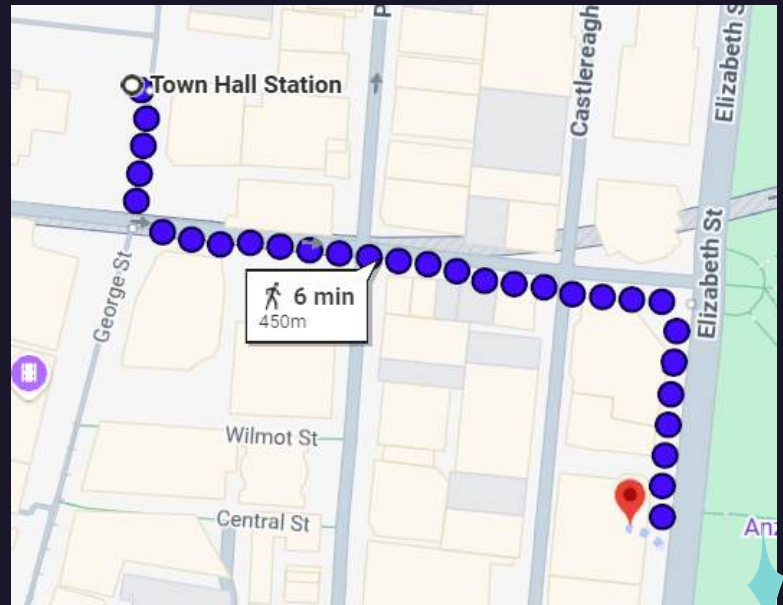
If your child has any food allergies or dietary requirements, please let us know before the event so we can make appropriate arrangements.

TRAVEL TO/FROM VENUE:

Golden Age Cinema



La Trobe University



On day 1 Participants will be asked to initially arrive at Golden Age Cinema, in which breakfast and opening ceremony will be held. They will then be escorted to La Trobe University for the rest of the event.

On day 2 Participants are expected to make their way straight to La Trobe University. Commutes via train are displayed above.

Participants can travel to the Town Hall railway station and walk to Latrobe University and Golden Age Cinema, the directions are located above. Alternatively participants can take the train to Museum Station to get to Golden Age Cinema.

Parents and guardians are responsible for arranging their child's travel to and from the event. Participants should plan their journey in advance and arrive at the designated arrival time

Further information about the venues can be found through [La Trobe University's Campus Information](#) and [Golden Age Cinema Information](#)



OUR EXPERIENCE

Limelight Creatives is a new organisation, but our team already has experience running creative events for young people.

We've previously hosted two of the largest high school hackathons our country has ever seen ([more info here](#)), giving us experience in organising events, supporting participants and creating an environment where young people can collaborate, develop ideas and create.

SUPERVISION AND SAFETY:

The safety and wellbeing of participants is our priority throughout the film-a-thon.



Participants will be supervised by teen staff (our organisers and volunteers), our 18+ mentors and our dedicated safeguarding officers throughout the event. Our staff will be available to support participants, answer questions, help teams throughout the filmmaking process and take responsibility for all participant welfare.

All adult staff involved in supervising participants will hold a valid Working With Children Check (WWCC).

The venue will be staffed at all times and leaving the venue is only allowed under certain conditions outlined in the waiver.

OUT OF VENUE TIME:

As a parent you may have consented to allowing your child to leave the venue, here's how that's going to work.

During designated times of the day participants will be checked out of the venue and supervised by a group of staff. These staff members will lead the participants to Hyde Park and will have full responsibility to keep all participants accounted for.

If a participant would like to record their films at a landmark close to Hyde Park (Such as St. Mary's Cathedral), they will be escorted and supervised by a separate staff member.



If a participant would like to record their films at a landmark further away (Such as Darling Harbour), verbal parental permission must be given via phone call.





OUR POLICIES:



Code of Conduct:

Everyone at Limelight events (participants, staff, mentors, parents) must treat others with respect. No bullying, harassment or discrimination. Breaches are usually met with a warning first and further escalation as required.

Safeguarding policy:

All mentors/volunteers have a valid WWCC. A Safeguarding Officer is on site for any concerns. Participants cannot leave the venue without prior parent consent, verbal permission, a signed form, or an emergency.



Privacy Policy:

We only collect the info needed to run the event (contact, emergency, medical details) and never sell it. Events may be photographed/filmed for promotion. Parents can request access or deletion of their children's data at any time



MEET THE TEAM!

Limelight Creatives is run for teenagers and by teenagers. Our current team members are: Ontik Reza, Riham Ahmad, Theo Lagman, Olivia Li, Meher Talwar, Arda Redjeb, Justin Kresnadi, Anya Shukla, Joshua Yu, Hayley Moon, Amisha Joshi and Dev Damani.

For more on our team,
follow us on social
media:
@_limelightcreatives
on TikTok and
Instagram!

EMERGENCY CONTACTS:

ROLE:	NAME:	EMAIL:	PHONE:
Adult Safeguarding Officer	Mr Reza Hossain	inquiries@limelightcreatives.org	+61 401 209 543
Deputy Safeguarding Officer	Ontik Reza	ontikr@limelightcreatives.org	+61 493 686 190
Emergency Services	-	-	000

CONTACT US:

For any questions regarding the event, please email the following:

- ontikr@limelightcreatives.org
- inquiries@limelightcreatives.org

We look forward to seeing your child shine at LIMELIGHT: Genesis!